

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

April 17, 2013

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30PM on April 17, 2013 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen
Village Police: John Del Gardo

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.

Regular Meeting

1. Parade Permit – Fuente de Gracia: May 19, 2013 – Mayor Schoenig motions to approve the Fuente de Gracia Parade Permit application, closing Marvin Avenue from Park Street to the Green Parking Lot entrance on May 19, 2013 from 9AM to 9PM, waiving all fees, Trustee Bryde 2nd all in favor 5 to 0.
2. Parade Permit – VFW 672 Memorial Day: May 27, 2013 – Mayor Schoenig motions to approve VFW Post 672's application for a Memorial Day Parade Permit on May 27, 2013 from 10AM for road closure and assembly, 11AM parade kickoff to 1PM disbursement, from N. Main Street to Veterans Memorial Park by way of Railroad Avenue, waiving all fees, Trustee Stockburger 2nd all in favor 5 to 0.
3. Monthly Reports for February & March 2013
 - 3.1. Code Enforcement Report – Joseph Szilagyi delivers the Code Enforcement Report for February and March 2013. Deputy Mayor Piccini Motions to accept the Code Enforcement Report for February and March, Trustee Bryde 2nd all in favor 5 to 0. Report attached to these minutes.
 - 3.2. Police Report – John Del Gardo delivers the Police Reports for February and March 2013. Deputy Mayor Piccini motions to accept the February & March Police Report, Trustee Bryde 2nd all in favor 5 to 0. Reports attached to these minutes.
 - 3.3. Engineer's Report – John Folchetti delivers the Engineer's Report. Deputy Mayor Piccini motions to accept the Engineer's Report, Trustee Stockburger 2nd all in favor 5 to 0. Reports attached to these minutes.
 - 3.3.1. SEQR – Lead Agency, Declaration of Significance
 - 3.3.1.1. Deputy Mayor Piccini motions to approve Resolution No. 041713-1 as written declaring the Village of Brewster Board of Trustees as Lead Agency for the remediation of the old WWTP plant site, Trustee Stockburger 2nd all in favor 5 to 0.
 - 3.3.1.2. Deputy Mayor Piccini motions to approve Resolution No. 041713-2 as written declaring a negative declaration for the remediation of the old WWTP plant site, Trustee Stockburger 2nd all in favor 5 to 0.
 - 3.4. Planning Board Report – Rick Stockburger delivers the Planning Board Report for February and March, 2013. Deputy Mayor Piccini motions to accept the Planning Board Reports for February and March, Trustee Stockburger 2nd all in favor 5 to 0. Reports attached to these minutes.
 - 3.5. Zoning Board of Appeals Report – No activity for February or March.
4. 2013-2014 Budget Adoption – After due deliberation and the requisite public hearing, Deputy Mayor Piccini motions to approve the 2013-2014 Budget as written, Trustee Boissonnault 2nd all in favor 5 to 0.

5. Women of Distinction nominees – Deputy Mayor Piccini nominates Verna Bergstrom for the Women of Distinction award as she has been a steadfast supporter and contributor to this community for many years including serving on the Board of Trustees and other agencies in the Village, Trustee Boissonnault 2nd all in favor 5 to 0.
6. Correspondence sent - received for March, 2013 – Deputy Mayor Piccini asks about the Engineering fee audit letters and how many responded with payment. Hansen says at least 50% have paid their arrears. Ms. Piccini continues by asking how we can avoid having anything slip through the cracks in the future. Hansen says the separate bank account will help with that process. Mayor Schoenig motions to approve the Correspondence Sent & Received for March, 2013, Trustee Boissonnault 2nd all in favor 5 to 0. Trustee Bryde asks about the Southeast fireworks letter seeking contributions. There are no plans to donate money for this event. The Village assigns our Putnam County recreation allocation to the Town of Southeast.
7. Minutes for approval – April 3, 2013 - Trustee Bryde motions to approve the April 3, 2013 Minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
8. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

8.1. A	General	\$56,078.74
8.2. F	Water	11,081.35
8.3. G	Sewer Operations	51,937.43
8.4. TA	Trust & Agency	3,849.18
Total Vouchers Payable		\$122,946.70

Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2nd all in favor 5 to 0.

9. Other Business

9.1. Deputy Mayor Piccini

9.1.1. Southeast Comp plan meeting update. Mayor Schoenig has emphasized the areas of property that border the village and town and is emphasizing to the town to avoid controversial developments in those areas to maintain good neighbors. Will there be a “town center” as described on some blogs? Mayor Schoenig says no not at this time. The Village is still to be considered the “town center.” This led to a wide ranging discussion on illustrations for potential property development and a market demand study, getting Putnam County Planning and PCEDC involved bringing about continued change in the village particularly on Main Street. Bulk pickup was not smooth this year. We asked the carter to change the date to a week earlier so the streets were clear for the Little League Parade, Suburban Carting agreed then at the last minute they informed us they had a conflict with bulk pickup in Ossining the same day. Bulk was put out for pickup on Wednesday, Thursday and Friday. This uncovered a problem with the published hours for putting out bulk for pickup. The hours on the Wednesday pickup day are too open. It is suggested to modify future pickups to be placed curbside by Tuesday night to avoid the repeated need for multi-day pickups. Has the school paid the \$2,500 for their share of the study? Not yet.

9.2. Trustee Stockburger – Village-wide cleanup last Saturday. Street sweeper went through all the streets and several bags of trash were accumulated. There may be additional participants revealed on Earth Day when the Town of Southeast does their cleanup. In the meantime the village looks good for the Little League parade this coming weekend. Attended the Firemen’s Award banquet and presented the service awards on behalf of the village. There was a large complement of officials from several municipalities and agencies who attended.

9.3. Trustee Bryde – how is the IT business going? Very well.

9.4. Trustee Boissonnault – Carmel Avenue Bridge – The Garden Club has agreed to consult with us on the flowers this year. Would like to see the Street sweeper more often. Asks to put NY Alert inserts in the next billing and asks if Putnam County or the Town of Southeast have signs we can borrow to advertise NY Alert. Suggests asking the firehouse and school electronic signs to include NY Alert and provide a Public Service Announcement for Channel 8 on Comcast.

9.5. Mayor Schoenig – May 11th visit is scheduled to Yonkers WWTP

10. New Business

10.1. Deputy Mayor Piccini – Will attend NY Planning Federation along with four Village Planning Board members, two Village Zoning Board of Appeals members, and a Trustee.

10.2. Trustee Bryde – Hudson Valley Cerebral Palsy Associations is celebrating the community on May 15th.

10.3. Trustee Boissonnault – Founders Day is requesting to use the Village logo on their material. We would need prior approval. Suggests Founders Day committee create their own logo specific to their needs.

11. Public Comment – Rick Stockburger suggests we do more than planning or zoning 101 with Putnam County Planning.
12. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

February & March 2013 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

FEBRUARY & MARCH 2013 SUMMARY REPORT

BUILDING FEES =	\$4,257.00
PROPERTY REGISTRATION =	0.00
<u>SAFETY INSPECTION =</u>	<u>610.00</u>
TOTAL FOR JANUARY =	\$4,867.00

PERMITS: 13

FIELD INSPECTIONS: 6

FIRE INSPECTIONS: 48

TOTAL COs, CCs 20

PROPERTY REGISTRATION 0
PENDING

APPEARANCE TICKETS ISSUED: 4

ORDERS TO REMEDY: 31

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

FEBRUARY 2013

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report February 2013

TICKETS

Uniform Traffic Tickets: 72
Parking Tickets: 121
Local Ordinance: 0
DOT Tickets: 15

TOTAL TICKETS	208
----------------------	------------

TAXI INSPECTION	25
------------------------	-----------

ARRESTS

Caban PL 120
Villani PL 240
Oliver PL 240
Peiffer VTL 511
Peiffer VTL 512
Oddo VTL 511

TOTAL ARRESTS	6
----------------------	----------

SECURITY VISITS PATROL

Sewer: 138
Water Tank: 123
Well Field: 83

SECURITY VISITS	341
------------------------	------------

FOOT PATROL HOURS

Main Street: 51
M.T.A Station: 71
Residential: 39

TOTAL HOURS	161
--------------------	------------

Administration: .	17
-------------------	----

911 CALLS	53
------------------	-----------

Walk in-Pickup Compls	21
-----------------------	----

Court Hours Village	18
---------------------	----

Court Hours S.E.	63
------------------	----

911 Call Outside Village	3
--------------------------	---

VEHICLE

Repairs:	\$21
----------	------

MILEAGE

7K-245	1286
--------	------

7K-246	716
--------	-----

7K-243	661
--------	-----

DWI	0
-----	---

Mileage Total:	2663
----------------	------

Fuel:	342
-------	-----

PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	35
---------------------	--------	----

Tickets:	30
----------	----

P.O.E.Gianguzzi	Hours:	17
-----------------	--------	----

Tickets:	14
----------	----

(Officers in-station with reports)

(Security Detail) 2 Officers

(Security Detail) 2 Officers

911 DISPATCHED CALLS – 53

AIDED CASE – 15

EDP – 4

VEHICLE ACCIDENT – 2

DISPUTE – 3

DOMESTIC DISPUTE – 7

SUSPICIOUS PERSON – 2

SUSPICIOUS VEHICLE – 1

DISORDLEY PERSON – 1

911 HANG UP – 8

WELFARE CHECK – 3

FIRE ALARM – 1

NOISE COMPLAINT – 2

BOLO – 1

WATER LEAK – 1

PEACE KEEPER – 1

VEHICLE LOCKOUT – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

FEBRUARY 2013

STOP SIGN – 6

SPEED – 6

CELL PHONE - 7

SEAT BELT – 0

D.O.T. TRUCK ENFORCEMENT – 17

VTL ARRESTS – 3

ONE WAY – 3

RED LIGHT – 1

TOTAL – 43

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

MARCH 2013

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report March 2013

TICKETS

Uniform Traffic Tickets: 153
Parking Tickets: 130
Local Ordinance: 4

TOTAL TICKETS	287
----------------------	------------

TAXI INSPECTION	46
------------------------	-----------

ARRESTS

Peiffer Criminal Mischief
Oddo Suspended Reg
Oddo Suspended License
Romano Suspended License
Peiffer Suspended License
Perro Assault
Peiffer D.W.I.
Oddo Suspended Reg

TOTAL ARRESTS	8
----------------------	----------

SECURITY VISITS PATROL

Sewer: 141
Water Tank: 123
Well Field: 88

SECURITY VISITS	352
------------------------	------------

FOOT PATROL HOURS

Main Street: 36
M.T.A Station: 91

Residential: 14

TOTAL HOURS	141
--------------------	------------

Administration:	18
-----------------	----

911 CALLS	52
------------------	-----------

Assists:	22
----------	----

Court Hours Village	32
---------------------	----

Court Hours S.E.	63
------------------	----

VEHICLE

Repairs:	\$276
----------	-------

MILEAGE

7K-245 1487

7K-246 1408

7K-243 475

DWI 0

Mileage Total:	3370
----------------	------

Fuel:	449
-------	-----

PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	47
---------------------	--------	----

	Tickets:	30
--	----------	----

P.E.O Gianguzzi	Hours:	16
-----------------	--------	----

	Tickets:	23
--	----------	----

(Officers in-station with reports)

(Security Detail) 2 Officers

(Security Detail) 2 Officers

911 DISPATCHED CALLS – 52

AIDED CASE – 10
VEHICLE ACCIDENT – 7
911 HANG UP – 6
DISPUTE – 6
ASSAULT – 1
LARCENY – 1
FIRE ALARM – 3
HARASSMENT – 4
INTOX MALE – 1
CRIMINAL MISCHIEF – 3
WELFARE CHECK – 1
NOISE COMPLAINT – 1
C.O. ACTIVATION – 1
DISORDLEY MALE – 1
SUSPICIOUS VEHICLE – 2
SUSPICIOUS ODOR – 1
LOST DOG – 1
MISSING VEHICLE – 1
BOLO – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

MARCH 2013

STOP SIGN – 8
SPEED – 6
CELL PHONE - 14
SEAT BELT – 2
D.O.T. TRUCK ENFORCEMENT – 45
VTL ARRESTS – 6
RED LIGHT – 2

TOTAL – 83

1. GENERAL INFORMATION

Report No: 3 of 2013

Date: 3/20/2013

Contract No:

Facility Name: **VOB / WASTEWATER TREATMENT PLANT**

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:)

a. Activities completed this month (attach additional pages as needed)

- Plant flows averaged 118,000 for the month of January.
- Primary Sludge Pump was replaced by Hydrotech Inc. and installed by STES on January 4, 2103.
- New Flow Equalization Pump No. 2, purchased from Hydrotech Inc., was placed in-service and tested by STES on January 31, 2013.
- Iacono was onsite to perform preventive maintenance service on the two (2) CMF Air Compressors during the week of January 20, 2013.

b. Status of activities in progress this month (attach additional pages as needed):

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • STES and JRFA completed requisite NYSDEC Sanitary Sewer Collection System Survey Report. |
| <ul style="list-style-type: none"> • Continue adjusting and evaluating sludge thickening process. |
| <ul style="list-style-type: none"> • STES conducting ongoing manhole inspections. Annual Inspection Permit will be completed by STES within the next several weeks. |
| <ul style="list-style-type: none"> • STES will evaluate CMF Units 1 and 3 and make recommendations for additional membrane module purchase/replacement. |
| <ul style="list-style-type: none"> • STES and JRFA are evaluating recommendations for updating the Chemical Bulk Storage system at the WWTP made by CJS Engineering. |

c. Activities scheduled (attach additional pages as needed):

- JRFA and STES to review equipment repair/replacement needs for upcoming operations budget to be submitted to NYCDEP. Information will be forwarded to the Village during the week of March 3, 2013.
- Continue ordering equipment and materials for scheduled preventive and corrective maintenance work.
- Investigate the installation of a gravity pipe system to direct additional balance water (secondary effluent) to the thickener to improve sludge thickening operation

1. <u>GENERAL INFORMATION</u>		
Report No: 3 of 2013	Date: 3/20/2013	Contract No:
Facility Name: VOB / Tonetta Brook Tributary Stormwater Retrofit Project		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)	
a. Activities completed this month (attach additional pages as needed):	
<ul style="list-style-type: none"> • Prepared Contract Documents for bidding proposed tree clearing work, in advance of primary retrofit construction. • Met with representatives from NYCDEP Forestry Department to review the scope of tree clearing activities. • Marked trees to be cleared on the retrofit project site. 	
b. Status of activities in progress this month (attach additional pages as needed):	
<ul style="list-style-type: none"> • Preparing Final Bid/Construction Drawings. • Coordinating Contract Documents with East of Hudson Watershed Corporation. • Finalizing soil disposition/re-use methods with NYCDEP. • Coordinating Land Use Permit application with NYCDEP. • Bid tree clearing work (through EOH Watershed Corporation) 	
c. Activities scheduled (attach additional pages as needed):	
<ul style="list-style-type: none"> • Finalize Soil Management Plan with NYCDEP • Finalize Land Use Permit application with NYCDEP. • Finalize Bid/Construction Drawings • Finalize Contract Documents • Bid • Issue contract for tree clearing work and begin tree clearing operations. 	

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 3 of 2013	Date: 3/20/2013	Contract No:
Facility Name: VOB / Wells Brook Stormwater Retrofit Project		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Received SWPPP/CPDP approval letter from NYCDEP on February 14, 2013. • Prepared Contract documents for proposed tree clearing work, in advance of primary retrofit construction. • Met with representatives from NYCDEP Forestry Department to review scope of tree clearing activities. • Marked trees to be cleared on the retrofit project site. • Public notice for pending NYSDEC Article-15 (Protection of Waters) and Article-24 (Freshwater Wetlands) Permits was advertised in the Putnam County press on January 30, 2013.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Preparing Final bid/construction documents. • Coordinating Contract Documents with East of Hudson Watershed Corporation • Finalizing soil disposition / re-use methods with NYCDEP. • Coordinating Land Use Permit application with NYCDEP.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Receive Final Environmental Permits from NYSDEC • Finalize Soil Management Plan with NYCDEP. • Finalize Bid/Construction Drawings • Finalize Contract Documents • Bid • Issue Contract for the tree clearing work and begin tree clearing operations.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 3 of 2013	Date: 3/20/2013	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Met with NYSDEC representative on March 11 for audit of Village MS4 Program. Awaiting comments. Completed NYSDEC Annual Report for Village Board review and Public comment Provided stormwater educational outreach literature to the Village Clerk Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Receive comments on NYSDEC Annual report and incorporate into final report
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Respond to NYSDEC audit comments File Final NYSDEC Annual Report by June 1, 2013

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2013	Date: 4/17/2013	Contract No:
Facility Name: VOB / WASTEWATER TREATMENT PLANT		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:)		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> During the week of 3/10/13 one of two submersible pumps installed in the North Main Street Pump Station failed. A new pump has been ordered and will be installed by STES. The second pump remains in-service and is fully operational. 		
<ul style="list-style-type: none"> During the week of 4/7/12 one of two CMF air compressors shut down and had to be taken out of service. STES mechanics determined that a leaking oil cooler and faulty thermostatic switch were the cause of the shutdown. Replacement parts were ordered and the unit is back in service. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> Annual inspection of the Chemical Bulk Storage (CBS) has been scheduled with CJS Engineering. Inspection work will be completed the week of 4/14/13. 		
<ul style="list-style-type: none"> Continue adjusting and evaluating sludge thickening process. 		
<ul style="list-style-type: none"> STES will evaluate CMF Units 1 and 3 and make recommendations for additional membrane module purchase/replacement. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> Investigate an alternative service provider for ongoing maintenance of the CMF Air Compressors. Current service provider IACONO, Inc. is slow to respond to equipment needs. 		
<ul style="list-style-type: none"> Conduct an evaluation of alternative air compressor equipment/manufacture for the CMF Pneumatic System. The existing CMF Air Compressors, manufactured by Atlas-Copco, are beginning to require more frequent costly maintenance and unscheduled repairs. Replacing the existing CMF Air compressor with new units may be more cost effective at this time. 		
<ul style="list-style-type: none"> Continue ordering equipment and materials for scheduled preventive and corrective maintenance work. 		
<ul style="list-style-type: none"> Investigate the installation of a gravity pipe system to direct additional balance water (secondary effluent) to the thickener to improve sludge thickening operation. 		

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2013	Date: 4/17/2013	Contract No:
Facility Name: VOB / Tonetta Brook Tributary Stormwater Retrofit Project		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)	
a. Activities completed this month (attach additional pages as needed):	
<ul style="list-style-type: none"> Finalized Land Use Permit Application with NYCDEP, Permit issued on 3/15/13. East of Hudson Watershed Corporation issued a Contract for required tree clearing; tree clearing work was completed on 3/29/13. 	
b. Status of activities in progress this month (attach additional pages as needed):	
<ul style="list-style-type: none"> Finalized Contract Documents for closure of the former NYCDEP Wastewater Treatment Plant (WWTP) site. Closure of site will be completed in concert with the two stormwater retrofit projects. Submitted requisite Article-15, Protection of Waters (Stream Bank Protection) Permit Application to NYSDEC on 3/15/13 for former NYCDEP WWTP site. Submitted requisite NYC Land Use/Occupancy Permit Application to NYCDEP for the former NYCDEP WWTP site closure project on 4/4/13. Submitted Notice of Intent (NOI) to gain coverage under SPDES General Permit (GP-0-10-001) for construction site runoff in connection with the former NYCDEP WWTP site closure activities to NYSDEC on 3/20/13. Prepared final cost estimates for retrofit project construction. Forwarded finalized Bid/Construction Documents for stormwater retrofit projects and former NYCDEP WWTP site closure project to East of Hudson Watershed Corporation the week of 4/7/13. 	
c. Activities scheduled (attach additional pages as needed):	
<ul style="list-style-type: none"> Finalize SEQRA for the former NYCDEP WWTP site closure project. Secure Article-15 Protection of Waters Permit from NYSDEC (for the former NYCDEP WWTP site closure activities) Secure NYC Land Use/Occupancy Permit from NYCDEP (for former NYCDEP WWTP site closure activities) Gain coverage under SPDES General Permit GP-0-10-001 for construction site runoff in connection with the former NYCDEP WWTP site closure activities. Bid stormwater retrofit project contract (to include work required to close the former NYCDEP WWTP site) 	

VILLAGE OF BREWSTER MONTHLY PROGRESS REPORT

I. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2013	Date: 4/17/2013	Contract No:
Facility Name: VOB / Wells Brook Stormwater Retrofit Project		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Received NYSDEC Environmental Permits on 2/27/13. Finalized Land Use Permit Application with NYCDEP. Permit issued on 3/15/13. East of Hudson Watershed Corporation issued a Contract for required tree clearing; tree clearing work was completed on 3/25/13.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Finalized Contract Documents for closure of the former NYCDEP wastewater Treatment Plant (WWTP) site. Closure of the site will be completed in concert with the two stormwater retrofit projects. Submitted requisite Article-15, Protection of Waters (Stream Bank Protection) Permit Application to NYSDEC on 3/15/13 for former NYCDEP WWTP site. Submitted requisite NYC Land Use/Occupancy Permit Application to NYCDEP for the former NYCDEP WWTP site closure project on 4/4/13.. Submitted Notice of Intent (NOI) to gain coverage under SPDES General Permit (GP_0_10-001) for construction site runoff in connection with the former NYCDEP WWTP site closure activities to NYSDEC on 3/20/13. Prepared final cost estimates for retrofit project construction. Forwarded finalized Bid/Construction Documents for stormwater retrofit projects and former NYCDEP WWTP site closure project to East of Hudson Watershed Corporation the week of 4/7/13.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Finalize SEQRA for the former NYCDEP WWTP site closure project. Secure Article-15, Protection of Waters Permit from NYSDEC (for former NYCDEP WWTP site closure activities) Secure NYC Land Use/Occupancy Permit from NYCDEP (for former NYCDEP WWTP site closure project). Gain coverage under SPDES General Permit GP-0-10-0001 for construction site runoff in connection with the former NYCDEP WWTP site closure activities. Bid stormwater retrofit project contract (to include work required to close the former NYCDEP WWTP site)

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2013	Date: 4/17/2013	Contract No:
Facility Name: VOB / SAFTEA LU SIDEWALK		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Discussion with NYSDOT on March 12th on select review comments and followed up with a telephone call on March 25th.
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Resubmit Engineering Report to NYSDOT once SEQRA and Public Comment is complete Begin design of SAFTEA-LU Project upon NYSDOT Engineer Report approval Schedule a public hearing, required by DOT, in May to get comments from Village residents and to start SEQRA.

VILLAGE OF BREWSTER MONTHLY PROGRESS REPORT

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2013	Date: 4/17/2013	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Responded to comments received from N. Browne, NYSDEC MS4 audit representative on March 11, 2013 2012-2013 NYSDEC MS4 Annual Report submitted to Village of Brewster on posted on Village Website on April 3, 2013. Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Receive comments on NYSDEC Annual Report and incorporate into final report by May 17, 2013
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Obtain Mayor's signature and file final NYSDEC Annual Report by June 1, 2013

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting February 26, 2013

Board Members in Attendance:

David Kulo, Chairman
Rick Stockburger, Assistant Chairman
Renee Diaz
Tyler Murello
Mark Anderson

Board Members not in Attendance:

None

861-869 Rte. 22 S.B.L. No. 67.36-2-4

The Planning Board moved to approve the revised site plan application, with the condition that there be compliance with Section 199 and also the August 8, 2012 letter from the Village's Code Enforcement Officer, Joe Szilyagi, included. The site plan was approved 5-0.

David Kulo
Chairman, Planning Board
March 20, 2013

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting March 26, 2013

Board Members in Attendance:

David Kulo, Chairman
Rick Stockburger, Assistant Chairman
Renee Diaz
Tyler Murello
Mark Anderson

Board Members not in Attendance:

None

Cache Restaurant - Special Use Permit *S.B.L. No. 67.34-2-51 request for cabaret license*

The Planning Board reviewed request for a special use permit citing the applicant may be in compliance with Section 263-20(I)(3)(b), which requires use being at least 250 feet from any church or school but was not in compliance with Section 263-20(I)(3)(c) mandating that the use be at least 1,000 feet from any other prohibited uses. In addition, applicant could not meet the requirements of Section 263-20(I)(3)(d), which states that there is a maximum limit of two such uses for adult oriented businesses, billiard hall, amusements, etc. Without the benefit of an accurate measurement, it is possible that the use would be in violation of Section 263-20(I)(3)(b). In a 5 to 0 vote, the Village Planning Board recommended that the special use permit be denied.

David Kulo
Chairman, Planning Board
April 17, 2013